

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF MAY 13 – 17, 2013**

**MONDAY, MAY 13, 2013**

\*11:30 am Harbor Commission

Clarion Hotel  
200 Main Street

\*4:30 pm Neville Public Museum Governing Board

3<sup>rd</sup> Floor, Neville Public Museum  
210 Museum Place

**TUESDAY, MAY 14, 2013**

\*4:00 pm Children With Disabilities Education Board

Syble Hopp School  
755 Scheuring Road

**WEDNESDAY, MAY 15, 2013**

\*6:30 pm Special Executive Committee

Room 210 City Hall  
100 N. Jefferson Street

\*7:00 pm Brown County Board of Supervisors

Legislative Rm 203, City Hall  
100 N. Jefferson Street

**THURSDAY, MAY 16, 2013**

\*5:15 pm Library Board

Weyers-Hilliard Branch  
2680 Riverview Drive

**FRIDAY, MAY 17, 2013**

(No Meetings)

**PORT AND SOLID WASTE DEPARTMENT**

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -**  
**BROWN COUNTY HARBOR COMMISSION**  
**\* Monday, May 13<sup>th</sup> – 11:30 am**  
Clarion Hotel, 200 Main Street, Green Bay, WI

Agenda:

1. Call to order
2. Roll Call
3. Approval/Modification – Meeting Agenda
4. Approval/Modification – March 11, 2013 Meeting Minutes
5. 2013 Budget Adjustment – *Request For Approval*
6. 2013 Great Lakes Policy Positions – *Request For Approval*
7. Federal Issues – *Update*
8. Beneficial Reuse Research by Jon Logan, UWGB
9. Cat Island Chain Restoration Project – *Update*
10. Renard Island Closure Project – *Update*
11. Director's Report
12. Audit of Bills – *Request for Approval*
13. April Tonnage Report– *Request for Approval*
14. Such Other Matters as Authorized by Law
15. Closed session: Closed Session for deliberation and possible negotiations/action relating to the sale of acres as part of parcel 6-6 in the City of Green Bay.

*Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing*

*of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require closed session.*

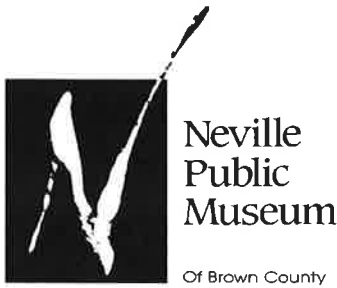
Return to Open Session

16. Adjourn

Dean R. Haen – Director  
Port & Solid Waste Department

*Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Solid Waste Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made.*

*Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda*



## NEVILLE PUBLIC MUSEUM GOVERNING BOARD

### AGENDA

*May 13, 2013*

4:30 p.m.

Neville Public Museum  
Third Floor Board Room

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- I. Call meeting to order
- II. Approve/modify agenda
- III. Approve minutes from last Governing Board meeting, April 8, 2012
- IV. Review of April metrics, Director's report
- V. Update and discussion regarding resolution to approve first set of changes to museum table of organization, through Brown County Board of Supervisors
- VI. Update regarding Cultural Campus (Museum/Library co-location) concept and first meeting held at the Museum
- VII. Brief update on museum ship (USS Green Bay) acquisition
- VIII. Such other matters as authorized by law
- IX. Adjournment

Kevin Kuehn, Chair

*Please contact Rolf Johnson at 448-7843 if you cannot attend this meeting*

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES  
EDUCATION BOARD AGENDA  
TUESDAY, MAY 14, 2013 – 4:00 P.M.  
SYBLE HOPP SCHOOL**

1. Call to Order - 4:00 p.m. – K Gustman
2. Action Item: Approval of April 23, 2013 Board Minutes
3. Correspondence
4. Action Item: Approval of Agenda - Additions: a.                      b.
5. Action Item: Donations
6. Action Item: Financial Report
7. Action Item: Teacher Contracts
8. Action Item: Bellin School of Nursing Agreement
9. Action Item: ARMS contract
10. Action Item: Food Service contract
11. Action Item: Administrator Report
12. Action Item: Parent Organization
13. Action Item: Payment of Bills
14. Adjournment to Executive Session: The Board will move to executive session and reconvene to open session as allowed by Wisconsin stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations, and staff requests.
15. Action Item: Staff requests
16. Action Item: Adjournment

"Any person wishing to attend who, because of disability requires special accommodation should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday May 13, 2013 so that arrangements can be made."

# BOARD OF SUPERVISORS

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## **EXECUTIVE COMMITTEE**

Thomas Lund, Chair  
Patrick Moynihan, Jr., Vice Chair  
Bernie Erickson, Patrick Buckley, Patrick Evans,  
John Vander Leest, Steve Fewell

**SPECIAL**  
**EXECUTIVE COMMITTEE**  
**Wednesday, May 15, 2013**  
**6:30 p.m.**  
**Room 210, City Hall**  
**100 North Jefferson Street**

- I. Call meeting to order.
- II. Approve/modify agenda.
  1. Resolution Authorizing the Issuance and Sale of \$[6,630,000] General Obligation Highway Bonds, Series 2013A.
  2. Approval of low bid of \$478,531.00 from Holtger Bros. for Project 1690 – Installation of Fiber Optics.
  3. Such other matters as authorized by law.

Thomas Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

# BOARD OF SUPERVISORS

*Brown County*



305 E. WALNUT STREET

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E-mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us).

**PATRICK W. MOYNIHAN JR., CHAIR**

**THOMAS J. LUND, VICE CHAIR**

## PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, May 15, 2013 at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

### **\*\*Presentations\*\***

Commendation Honoring Marian S. Holmes

1. **Adoption of Agenda.**
2. **Comments from the Public:**
  - a) Must be limited to items not on the agenda.
  - b) State name and address for the record.
  - c) Comments will be limited to five minutes.
  - d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.
3. **Approval of Minutes of April 17, 2013.**
4. **Announcements of Supervisors.**
5. **Communications: (None)**
  - a) Late Communications.
6. **Appointments:**
  - a) Confirmation of Jim Jolly as the Brown County Conservationist.
  - b) Appointment of Brad Hopp to the Board of Health.
  - c) Appointment of Corrie Campbell to the Nicolet Federated Library Board.
7. **Reports by:**
  - a) County Executive.
  - b) Board Chairman.

8. **Other Reports:**

- a) Treasurer's Financial Report for the Month of December, 2012.

9. **Standing Committee Reports:**

- a) Report of Administration Committee of April 25, 2013.
- b) Report of Education & Recreation Committee of May 1, 2013.
- c) Report of Executive Committee of May 1, 2013.
  - i) Report of Special Executive Committee of May 15, 2013.
- d) Report of Human Services Committee of April 24, 2013.
- e) Report of Planning, Development & Transportation Committee of April 22, 2013.
  - i) Report of Land Conservation Subcommittee of April 22, 2013.
- f) Report of Public Safety Committee of May 1, 2013.

10. **Resolutions, Ordinances:**

**Special Executive Committee**

- a) Resolution Authorizing the Issuance and Sale of \$[6,630,000] General Obligation Highway Bonds, Series 2013A. *Motion pending Special Executive Committee.*

**Human Services Committee**

- b) Resolution Urging Wisconsin to use Federal Medicaid Funding to Improve Badger Care. Motion at Human Services: To approve and forward on to County Board. Passed 3-2.

**Administration Committee**

- c) Resolution re: 2012 Budget Overdraft and Shortfall Appropriations. Motion at Admin: To approve.
- d) Resolution to Appropriate Excess Fund Balance for the Demolition of the Former Mental Health Center.
  - i) Budget Adjustment Request (13-37) Category 4: Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund). Motion at Admin: To approve.
- e) Resolution to Appropriate Excess Fund Balance for Fiber Optics Expansion Project. Motion at Admin: To approve not to exceed \$461,185 for the Fiber Optic Project in the form of a budget Adjustment taking funds from the General Fund reserves.
  - i) Committee of the Whole: Budget Adjustment Request (13-40) Category 4: Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
  - ii) Approval of low bid of \$478,531.00 from Holtger Bros. for project 1690 – Installation of Fiber Optics. *Motion pending Special Executive Committee.*

**Education & Recreation Committee and Executive Committee**

- f) Resolution re: Change in Table of Organization Neville Public Museum Curator. Motion at Ed & Rec: To approve; Motion at Exec: To approve.

**Executive Committee**

- g) Resolution to Approve Submission Requirements for Proposed Amendments to the Annual Budget by Board Supervisors. Motion at Exec: To approve. Passed 5-1.



**Planning, Development & Transportation**

- h) Resolution Supporting Legislation to Amend s. 706.05 of the Wisconsin Statutes to require Recording of Mortgage Assignments. Motion at Nov., 2012 PD&T: To approve.
- i) Resolution to Approve the Sale of Vision Triangle of Brown County Property located on Packerland Drive (CTH EB) in the Village of Howard. Motion at PD&T: To approve the resolution to sell the vision triangle located on Packerland Drive (CTH EB) in the Village of Howard at a purchase price of \$7,694.88.
- j) Resolution No.: 139-2012-13 re: Oppose Freezing the Renewable Energy Requirements. Motion at PD&T: To forward to Corporation Counsel with a request to draft a resolution from Brown County stating they are in favor of freezing renewable energy requirements and bring back next month. Passed 4-1.
- k) Ordinance Amending Schedule A of the Brown County Code entitled "Speed Limits" (CTH "GV", Village of Bellevue & Town of Ledgeview). Motion at PD&T: To approve the 35mph speed limit on CTH GV from CTH O. Passed 3-2.
- l) Public Works - Ordinance Amending Schedule A of the Brown County Code entitled "Speed Limits" (CTH "XX", Village of Bellevue). Motion at PD&T: To approve a 35mph speed limit on CTH XX in the Village of Bellevue. Passed 4-1.

**Public Safety Committee**

- m) An Ordinance to Amend Sections 340.0001 (1), 340.0002 and 340.009(1) of the Brown County Code Entitled, "Traffic". Motion at Public Safety: To approve.

**Public Safety Committee and Executive Committee**

- n) Resolution re: Change in Table of Organization Public Safety Communications Assistant Director of Public Safety Communications. *Referred to May County Board Meeting from March County Board Meeting.*

- 11. **Such other matters as authorized by law.**
- 12. **Bills over \$5,000 for period ending April 30, 2013.**
- 13. **Closing Roll Call.**
- 14. **Adjournment to Wednesday, June 12, 2013 "Special" Board of Supervisors at 6:00 p.m., Legislative Room, 100 N. Jefferson Street, Green Bay, Wisconsin**

Submitted by:



Patrick W. Moynihan, Jr.  
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

LIBRARY

# Brown County

515 PINE STREET  
GREEN BAY, WISCONSIN 54301-5194

PHONE (920) 448-4400  
FAX (920) 448-4364

**LYNN M. STAINBROOK**  
DIRECTOR

E-MAIL [Stainbrook\\_LM@co.brown.wi.us](mailto:Stainbrook_LM@co.brown.wi.us)  
WEBSITE [www.browncountylibrary.org](http://www.browncountylibrary.org)

*"Providing trusted information and resources to connect people, ideas and community."*

## **BROWN COUNTY LIBRARY BOARD**

**NOTE LOCATION: Weyers-Hilliard Branch**

**2680 Riverview Drive, Howard**

**Thursday, May 16, 2013**

**5:15 p.m.**

### **AGENDA**

1. Call to Order
2. Consent Items (5 minutes)
  - a. Approve/modify agenda
  - b. Approval of minutes
3. Communications and Open Forum for the Public (5 minutes)
4. Report from Museum-Library Taskforce (5 minutes)
5. Strategic Planning Discussion (30 minutes)
6. Library Business (30 minutes)
  - a. Information Services Report
  - b. Financial Manager's report, bills and donations
  - c. Personnel
  - d. Facilities report
    1. Approve low bid on Central Library lighting project
    2. Central Library Plaza Demolition and Plan
    3. Born Learning Trail
7. Nicolet Federated Library System (5 minutes)
  - a. Monthly update
8. Old Business (15 minutes)
  - a. Adjacent County Reimbursement
  - b. Behavior issues at Library
    1. Approve changes in library policies regarding smoking on library grounds; food and drink; and behavior banning and appeal process
  - c. Approve Staff Out-of-State Travel
9. President's Report (5 minutes)
10. Director's Report – questions/clarifications (5 minutes)
11. Such Other Matters as are Authorized by Law (5 minutes)

12. Meeting Summary/Next Meeting Planning (5 minutes)
13. Adjournment

**Notice is hereby given that action by the committee may be taken on any of the items which are described or listed in this agenda.**





**Kathy L. Pletcher  
President**

**Next Meeting:**

Thursday, June 20, 2013  
Pulaski Branch Library  
222 W. Pulaski St.  
5:15 p.m.




## MAY 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 4:30 pm Ed and Rec 5:45 pm	2	3	4
5	6 Executive Cmte 5:30 p.m.	7	8	9	10	11
12  Mothers Day	13	14	15 Special Exec 6:30pm <b>Board of Supervisors</b> 7:00 pm	16	17	18
19	20 Land Con 5:00 pm PD&T to follow	21 Vets Recognition Subcommittee 5:00 pm	22 Human Svc 6:00 pm	23 Admin Cmte 5:00 pm	24	25
26	27 Memorial Day County Board Office Closed 	28	29 Criminal Justice Coordinating Board 8 am	30	31	



## JUNE 2013



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 Public Safety 5:30 pm	6 Ed & Rec & Admin (Jt. Mtg) 5:30 pm	7	8
9	10 Executive Cmte 5:30 pm	11	12 <b>Special Board of Supervisors</b> 6:00 pm	13	14	15
16  Father's Day	17	18 Vets Recognition Subcommittee 5:00 pm	19 <b>Board of Supervisors</b> 7:00 pm	20	21	22
23	24 Land Con 6:00 pm PD&T 6:15 pm	25	26 Human Svc 6:00 pm	27 Admin Cmte 5:00 pm	28	29
30						

## **BROWN COUNTY COMMITTEE MINUTES**

- Aging & Disability Resource Center (April 25, 2013)
- Children With Disabilities Education Board (April 23, 2013)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN  
COUNTY BOARD MEETING**

**April 25, 2013**

**PRESENT:** Beth Relich, Lisa Van Donsel, Marvin Rucker, Keith Pamperin, Larry Epstein, Barbara Robinson, Bill Clancy, Joan Swigert

**EXCUSED:** Tom Diedrick, Melanie Maczka, Pat Hickey, Donajane Brasch, Steve Daniels

**ABSENT:** None

**ALSO PRESENT:** Devon Christianson, Christel Giesen, Arlene Westphal, Debra Bowers, Laurie Ropson, Mary Schlautman, Diana Brown, Denise Misovec, Steve McCarthy

**PLEDGE OF ALLEGIANCE.**

**INTRODUCTIONS:** Introductions were made by those present.

**COMMENTS FROM THE PUBLIC:** None

**THE MEETING WAS CALLED TO ORDER BY VICE CHAIR PAMPERIN AT 8:43 A.M.**

**ADOPTION OF THE AGENDA:** Ms. Van Donsel/Mr. Rucker moved to adopt the agenda. **MOTION CARRIED.**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 28, 2013:**

Ms. Relich/Mr. Epstein moved to approve the minutes of the regular meeting of March 28, 2013. **MOTION CARRIED.**

**COMMENTS FROM THE PUBLIC:** None.

**FINANCE REPORT:**

**A. REVIEW AND APPROVAL OF MARCH 2013 FINANCE REPORT:** Ms. Bowers reviewed the March 2013 Finance Report.

Mr. Epstein asked for clarification on what is meant by the 11% required match. Ms. Bowers referred board members to page 1, column 3 of the ADRC Summary Report. She used Federal Grant Title IIIB as an example with an adopted budget of \$169,377. She explained that we need to match 11% of that figure as our required contribution for that grant. We are able to do that by using In-kind contributions, private donations, or County Levy. Ms. Bowers indicated that she will provide a Financials 101 session for board members on June 27<sup>th</sup> in conjunction with the Finance/Executive Committee Meeting. During that session she will review the meaning of line items, what they look like on the expense sheet, and clarify revenue sources.

Ms. Christianson encouraged board members to e-mail either Ms. Bowers or herself, in advance, any questions they might have regarding the financials so they are sure the presentation will meet their needs.

Ms. Christianson announced that a Finance/Executive Committee Meeting will be held at the ADRC on Thursday, June 27<sup>th</sup>, following the Finance 101 session. The committee will identify targets and priorities before we receive our levy target, expenses, and chargebacks from the County. The Finance/Executive Committee will bring recommendations back to the full board about our budget when we present it in July for approval.

Mr. Pamperin also reminded board members that there was a glossary of terms included in their board packet for their Board of Director's Manual that will also assist them in understanding the financial presentation.

Sup. Clancy/Ms. Swigert moved to approve and place on file the March, 2013 Finance Report.  
**MOTION CARRIED.**

**B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:** Ms. Bowers reviewed the March, 2013 Restricted Donations of \$625.

Ms. Van Donsel/Mr. Rucker moved to approve the March 2013 Restricted Donations.

**STAFF REPORT BY MARY SCHLAUTMAN, INFORMATION & ASSISTANCE TEAM LEAD:**

Ms. Schlautman introduced herself to those present and gave a brief update on the Information and Assistance (I&A) Unit. The I&A Unit plays an important role in developing and carrying out the goals of the ADRC's 3-Year Aging Unit Plan in the areas of home and community based services, Alzheimer's Disease and related dementias, and in the Family Care Support area. She highlighted their role with Options Counseling, assessing for benefits for Long Term Care Funding, and their work with Memory Care Screenings. The individual memory screenings and outreach events have been well received. I&A Staff have a goal of completing 240 memory screens by December of 2015. Ms. Schlautman discussed outreach activities with Special Education Teachers in schools including topics on things like guardianships, applying for Social Security Disability, the role of a Disability Benefit Specialist and the importance of having a Power of Attorney for Health Care. They are also involved in outreach to nursing home residents and social workers to educate them on the role of the ADRC in relocating individuals to the community. In summary, Ms. Schlautman commented on the increased complexities of today's consumers, their need for multiple resources, and the challenges of balancing the ADRC's role in short-term case management.

Ms. Schlautman also announced that the ADRC will be partnering with the United Way on **"A Day of Action"** Project on June 21<sup>st</sup>. This project was born out of an exercise of examining unmet needs in our community. They hope to recruit private companies and community members who will adopt a project of minor home repairs either by doing the work or funding it. The ADRC's role will be to identify those eligible for this pilot project.

Ms. Schlautman went on to explain other projects we are participating in, Time Banking and NeighborCARE projects. The survey part of Time Banking has been completed and it is moving into the pilot stage. The Oak Grove Neighborhood Association is interested in pursuing this and has submitted a proposal for grant funding.

Ms. Christianson explained that she is involved with the NeighborCARE Project, which is a collaborative project with Brown, Outagamie, Winnebago ADRCs and Goodwill. The goal of the program is to help support and reduce isolation of rural older adults with grant funding through the Community Foundations. This project will coordinate with our, recently added, Rural Outreach Position. Mr. Slusarek, our Rural Outreach Coordinator, is building a volunteer base by contacting community groups and older people in the Denmark area to find out what their needs are and what they would like to be engaged in. The NeighborCARE Project Grant will be used to hire a coordinator position that will use a model of asset assessments and apply the model to communities in each of the three counties. We hope to expand to other Brown County Communities but will start in Denmark. The Coordinator and Mr. Slusarek will also be able to use Time Banking in this project as a way to fill the gaps.

Mr. Pamperin asked if the I&A Unit receives much interaction from N.E.W. Shelter? Ms. Schlautman's response was that we do engage in a lot of communication, coordination and referrals with both N.E.W. Shelter and St. John's. N.E.W. Community Shelter has a Path Coordinator who does assist. The ADRC also has a staff member who sits on the Homeless and Housing Coalition.

**ADRC CONFERENCE AND ADRC OPEN HOUSE:** Ms. Christianson noted that the Full Conference Agenda for the ADRC Conference was included in the board packet. She stated that we are very honored that the conference is being held in Green Bay giving us an opportunity to showcase what we're doing here at the ADRC of Brown County. We want to show other ADRCs how you can combine an Aging Unit and an Aging & Disability Resource Center into something really powerful. Ms.

Christianson and several staff will also be presenting at the conference. Ms. Christianson encouraged board members to attend the Pre-Conference Intensive – ADRC Governing Board and Director Seminar on Monday, May 13<sup>th</sup> as well as any other sessions they are interested in. This will be a great opportunity to meet board members from other counties. Board Members were informed that the Pre-Conference Intensive is a free session and the ADRC will pay for any other sessions they may be interested in attending. All registrations must be completed electronically and board members were instructed to submit any registration s requiring payment to Ms. Bowers or Ms. Christianson.

Ms. Christianson highlighted the flyer for the ADRC Open House we will be hosting from 5:00 – 7:00 p.m. on Monday, May 13<sup>th</sup> and invited board members to attend. Any board members wishing to volunteer should contact Ms. Christianson.

Ms. Robinson mentioned that there are still rooms available at the Astor House if we hear of anyone looking for accommodations.

Ms. Christianson also noted that May is also Older American's Month and the theme this year is *"Unleashing the Power of Age"*. We are having a PowerHouse Event which will include stations and booths referring to, things like the power of information, the power of wellness, the power of education, and the power of knowing how to keep yourself safe, etc. Board Members were also invited to attend the PowerHouse Event on Thursday, May 16<sup>th</sup>, from 8:30 a.m. to 1:00 p.m.

**N.E.W. CURATIVE REPORT:** Ms. Brown, N.E.W. Curative's Vice President for Program Services, welcomed everyone to Curative and invited them to stay for the planned tour following the meeting. Ms. Brown began her presentation by thanking the board for their support of N.E.W. Curative over the years. Today the ADRC is supporting Curative in the areas of the Adult Day Care Programs, transportation, and nutrition at a level of \$575,000 a year. Ms. Brown distributed handouts and shared updates on their Adult Day Care Programs, Insiders 1, Insiders II, their In-House Day Program, the Cloud Family Care Center along with information on their Elder Hmong Program, and Mind Movers, an early memory loss program. Ms. Brown noted that in the past Curative has operated on a donation basis; however, in January they implemented a fee for service model of operation and are currently charging a fee of \$6 an hour. 31 people out of 120 have requested an adjusted fee. Ms. Robinson asked if they received a lot of resistance with the fee for service model. Ms. Misovec reported that they received about 8 calls mainly inquiring about what was happening. Ms. Robinson inquired if they provide to families a breakdown of what quality of service their clients will receive for their \$6 an hour opposed to making another choice. Ms. Brown noted that they have done a price comparison to show clients the differences between services. Their outcomes have been positive and the average length of stay in the dementia programs is a little over two years; which when you compare that to nursing home costs, can be very significant.

**FAMILY CARE UPDATES:** Ms. Christianson noted that she, along with Ms. Swigert, Ms. Robinson, and Ms. Van Donsel, testified on Family Care to the Joint Finance Committee at Lambeau. Ms. Swigert mentioned that she was there for the entire time and she felt that Family Care was well represented. The budget has not been presented yet so there is still that opportunity to send notes and letters to legislators. Ms. Christianson announced that Brian Shoup, who was Brown County's Director of Human Services, has left the county in the last couple of weeks and has been appointed the Administrator for the Division of Long Term Support. Mr. Shoup has been supportive of Family Care but has been very low key over the past few months. Ms. Robinson asked where Mr. Shoup comes from. Ms. Christianson noted that prior to that he ran a mental health counseling clinic out of Marquette University and prior to that he has been in private business. The Communities Program Director, Jeremy Krall, has been appointed the interim Director and originally comes from the Green Lake, Marquette area.

**DIRECTOR'S REPORT:** No report.

**LEGISLATIVE UPDATES:** Ms. Christianson will send out time sensitive updates as she receives them.



**ANNOUNCEMENTS:** The following announcements were made:

- Ms. Christianson reported that we haven't received any hard numbers on the impact of the sequestration on our Nutrition Program. Ms. Van Donsel noted that she spoke to the Joint Finance at the end of the day and one of the representatives came up to her and asked if homebound meals will be at risk and she referred the gentleman to Ms. Christianson at the ADRC. Ms. Christianson shared concerns that the Older Americans Act has not been reauthorized yet and the sequestration's impact is yet to be known. In addition many counties have seen a shift in their aging demographics as reported by the 2010 census. As a result, 52 of Wisconsin's 72 counties will see a decrease in Older Americans Act Funds. Brown County has realized an increase in the aging population, people in poverty and minorities. Hence, Brown's allocation is not expected to be reduced. Brown County will see a reduction due to the sequestration, particularly in the area of nutrition.
- Ms. Van Donsel announced that 4:00 – 7:00 tonight the Democratic Party is hosting a hearing at the Bordini Center at Fox Valley Tech about the Governor's budget and Family Care. She intends to testify regarding the Wisconsin Health Initiative, Badger Care, and Family Care.
- Ms. Christianson announced that she is part of the Asera Care Hospice Foundation Committee that is holding its second annual dove release at Heritage Hill on June 11<sup>th</sup>. She distributed announcements and noted that this is a free service and people are encouraged to submit the names of those who they have lost in the last years. Those names are read off as each dove is released. It is very powerful and everyone is welcome to attend.

**NEXT MEETING – May 23, 2013:** The next meeting will be held on Thursday, May 23, 2013 at the ADRC.

**ADJOURN:** Ms. Van Donsel/Mr. Epstein moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:12 a.m.

Respectfully submitted,

Arlene Westphal, Secretary



# ADRC SUMMARY REPORT

Fiscal Year to Date 03/31/13  
Include Rollup Account and Rollup to Account

Account	Account Description	Fund	Adopted Budget	Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<b>Fund 900 - ADRC</b>												
Department <b>093 - ADRC</b>												
REVENUE												
4100	General Property Taxes		852,827.00	.00	852,827.00	.00	.00	426,413.00	426,413.00	426,414.00	50	445,075.00
<b>4301 - Federal Grant</b>												
4301.IIIB	Federal Grant Title IIIB		169,377.00	.00	169,377.00	19,960.00	.00	49,401.00	119,976.00	119,976.00	29	28,304.00
4301.IIID	Federal Grant Title III-D		12,032.00	.00	12,032.00	1,260.00	.00	5,311.00	6,721.00	6,721.00	44	1,998.00
4301.IIIE	Federal Grant Title III-E		84,151.00	.00	84,151.00	9,189.00	.00	24,777.00	59,374.00	59,374.00	29	13,792.00
4301.NSIP	Federal Grant Nutrition Service Incentive Prog		79,079.00	.00	79,079.00	13,763.00	.00	45,061.00	34,018.00	34,018.00	57	19,947.00
4301.SHIP	Federal Grant State Health Insurance Program		3,800.00	.00	3,800.00	400.00	.00	1,200.00	2,600.00	2,600.00	32	.00
4301.EBSMA	Federal Grant Elderly Benefits Specialist MA		65,001.00	.00	65,001.00	8,034.00	.00	15,802.00	49,199.00	49,199.00	24	.00
4301.IIIC1	Federal Grant Title III-C-1		376,396.00	.00	376,396.00	44,422.00	.00	109,782.00	266,614.00	266,614.00	29	62,708.00
4301.IIIC2	Federal Grant Title III-C-2		129,731.00	.00	129,731.00	12,898.00	.00	37,838.00	91,893.00	91,893.00	29	21,518.00
4301.ADRAMA	Federal Grant ADRC - MA		850,000.00	.00	850,000.00	57,062.00	.00	221,186.00	628,814.00	628,814.00	26	.00
<b>4301 - Federal Grant Totals</b>			<b>\$1,769,567.00</b>	<b>\$0.00</b>	<b>\$1,769,567.00</b>	<b>\$166,988.00</b>	<b>\$0.00</b>	<b>\$510,358.00</b>	<b>\$1,259,209.00</b>	<b>\$1,259,209.00</b>	<b>29%</b>	<b>\$148,267.00</b>
<b>4302 - State Grant</b>												
4302	State Grant		33,438.00	.00	33,438.00	3,517.00	.00	9,753.00	23,685.00	23,685.00	29	5,574.00
4302.EBS	State Grant Elderly Benefits Specialist		13,112.00	.00	13,112.00	1,041.00	.00	3,824.00	9,288.00	9,288.00	29	.00
4302.MED	State Grant Medicare Part D		12,709.00	.00	12,709.00	580.00	.00	3,707.00	9,002.00	9,002.00	29	2,118.00
4302.SCS	State Grant Senior Community Services		1,377,498.00	.00	1,377,498.00	99,421.00	.00	358,034.00	1,019,464.00	1,019,464.00	26	348,800.00
4302.ADRG	State Grant ADRC Grant		.00	.00	.00	.00	.00	.00	.00	.00	+++	763.00
4302.FALL	State Grant Falls Prevention		84,590.00	.00	84,590.00	8,963.00	.00	24,672.00	59,918.00	59,918.00	29	14,098.00
4302.AFCSP	State Grant Alzheimer's Family and Caregiver		476,570.00	.00	476,570.00	.00	.00	.00	476,570.00	476,570.00	0	.00
4302.TRANS	State Grant Transportation s.85.21		63,468.00	.00	63,468.00	5,771.25	.00	16,374.96	47,093.04	47,093.04	26	17,680.26
4302.COPDM	State Grant Home Delivered Meals		\$2,061,385.00	\$0.00	\$2,061,385.00	\$119,293.25	\$0.00	\$416,364.96	\$1,645,020.04	\$1,645,020.04	20%	\$389,033.26
<b>4302 - State Grant Totals</b>			<b>\$2,061,385.00</b>	<b>\$0.00</b>	<b>\$2,061,385.00</b>	<b>\$119,293.25</b>	<b>\$0.00</b>	<b>\$416,364.96</b>	<b>\$1,645,020.04</b>	<b>\$1,645,020.04</b>	<b>20%</b>	<b>\$389,033.26</b>
<b>Charges and Fees</b>												
4600	Charges and Fees		18,000.00	.00	18,000.00	250.00	.00	729.00	17,271.00	17,271.00	4	2,595.89
4600.200	Charges and Fees Senior Classes		.00	.00	.00	4,806.00	.00	4,957.00	(4,957.00)	(4,957.00)	+++	2,945.00
4600.210	Charges and Fees Day Trips		.00	.00	.00	41.50	.00	93.50	(93.50)	(93.50)	+++	78.00
4600.230	Charges and Fees Exercise Room		2,800.00	.00	2,800.00	410.00	.00	1,065.00	1,735.00	1,735.00	38	1,140.00
4600.250	Charges and Fees Newsletter		3,000.00	.00	3,000.00	111.00	.00	398.00	2,602.00	2,602.00	13	303.00
4600.500	Charges and Fees Prevention		5,000.00	.00	5,000.00	84.00	.00	311.00	(311.00)	(311.00)	+++	96.00
4600.600	Charges and Fees Driver Escort		.00	.00	.00	80.00	.00	2,350.00	2,650.00	2,650.00	47	1,665.00
4600.610	Charges and Fees In-home Worker		.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
4600.700	Charges and Fees Community Service		\$28,800.00	\$0.00	\$28,800.00	\$6,192.50	\$0.00	\$10,911.25	\$17,888.75	\$17,888.75	38%	\$10,013.88
<b>4600 - Charges and Fees Totals</b>			<b>\$28,800.00</b>	<b>\$0.00</b>	<b>\$28,800.00</b>	<b>\$6,192.50</b>	<b>\$0.00</b>	<b>\$10,911.25</b>	<b>\$17,888.75</b>	<b>\$17,888.75</b>	<b>38%</b>	<b>\$10,013.88</b>
<b>Sales</b>												
4601	Sales		.00	.00	.00	.00	.00	30.00	(30.00)	(30.00)	+++	160.00
4601.300	Sales Vending		.00	.00	.00	59.54	.00	183.07	(183.07)	(183.07)	+++	163.65
4601.500	Sales Serogy's		.00	.00	.00	72.35	.00	156.35	(156.35)	(156.35)	+++	102.00
4601.800	Sales Raffle		.00	.00	.00	.00	.00	57.00	(57.00)	(57.00)	+++	12.00
<b>4601 - Sales Totals</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$131.89</b>	<b>\$0.00</b>	<b>\$426.42</b>	<b>(\$426.42)</b>	<b>(\$426.42)</b>	<b>+++</b>	<b>\$437.65</b>



# ADRC SUMMARY REPORT

Fiscal Year to Date 03/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Fund	900 - ADRC	Department	093 - ADRC	REVENUE	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/Rec'd	Prior Year YTD
<b>4900</b>	<b>Miscellaneous</b>														
4900	Miscellaneous		4,500.00		.00		4,500.00		4,500.00	38.66	.00	70.97	4,429.03	2	37.87
4900.100	Miscellaneous Soda/Recycled Paper		4,500.00		.00		4,500.00		4,500.00	121.50	.00	320.55	4,179.45	7	384.30
4900.200	Miscellaneous Copy Machine		.00		.00		.00		.00	11.86	.00	22.31	(22.31)	+++	.00
4900.300	Miscellaneous Parking Revenue		.00		.00		.00		.00	15.00	.00	45.00	(45.00)	+++	45.00
4900.400	Miscellaneous Obligated		.00		.00		.00		.00	(400.00)	.00	.00	.00	+++	.00
<b>4900 - Miscellaneous Totals</b>			<b>\$9,000.00</b>		<b>\$0.00</b>		<b>\$9,000.00</b>		<b>\$9,000.00</b>	<b>(\$212.98)</b>	<b>\$0.00</b>	<b>\$458.83</b>	<b>\$8,541.17</b>	<b>5%</b>	<b>\$467.17</b>
<b>4901</b>	<b>Donations</b>														
4901.100	Donations General		.00		.00		.00		.00	762.00	.00	1,154.00	(1,154.00)	+++	622.00
4901.110	Donations Memorial/Restricted		40,000.00		.00		40,000.00		40,000.00	625.00	.00	625.00	39,375.00	2	1,580.00
4901.200	Donations Coffee		.00		.00		.00		.00	49.98	.00	127.39	(127.39)	+++	188.58
4901.300	Donations Housing Units		11,660.00		.00		11,660.00		11,660.00	3,266.25	.00	3,266.25	8,393.75	28	.00
4901.310	Donations Participants-Congregate Meals		102,913.00		.00		102,913.00		102,913.00	6,316.49	.00	11,856.79	91,056.21	12	9,790.02
4901.330	Donations Building		2,000.00		.00		2,000.00		2,000.00	723.00	.00	1,065.00	935.00	53	1,311.50
4901.410	Donations Medical Equipment		.00		.00		.00		.00	115.00	.00	135.00	(135.00)	+++	238.00
4901.520	Donations Home Delivered Meals		175,231.00		.00		175,231.00		175,231.00	16,221.51	.00	51,838.31	123,392.69	30	59,244.47
<b>4901 - Donations Totals</b>			<b>\$331,804.00</b>		<b>\$0.00</b>		<b>\$331,804.00</b>		<b>\$331,804.00</b>	<b>\$28,079.23</b>	<b>\$0.00</b>	<b>\$70,067.74</b>	<b>\$261,736.26</b>	<b>21%</b>	<b>\$72,974.57</b>
<b>4903</b>	<b>In-kind Services</b>														
4903.IIIB	In-kind Services In-kind Services III-B		.00		.00		.00		.00	15,346.83	.00	15,346.83	(15,346.83)	+++	.00
4903.IIIC1	In-kind Services III-C-1 Cong		.00		.00		.00		.00	16,056.88	.00	16,056.88	(16,056.88)	+++	.00
4903.IIIC2	In-kind Services III-C-2		.00		.00		.00		.00	32,457.84	.00	32,457.84	(32,457.84)	+++	.00
4903.IIIEC	In-kind Services III-E-Chore		.00		.00		.00		.00	3,298.40	.00	3,298.40	(3,298.40)	+++	.00
4903.IIIEH	In-kind Services III-E Homemaker		.00		.00		.00		.00	9,895.21	.00	9,895.21	(9,895.21)	+++	.00
<b>4903 - In-kind Services Totals</b>			<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	<b>\$77,055.16</b>	<b>\$0.00</b>	<b>\$77,055.16</b>	<b>(\$77,055.16)</b>	<b>+++</b>	<b>\$0.00</b>
4905	Interest		2,800.00		.00		2,800.00		2,800.00	63.42	.00	184.42	2,615.58	7	497.10
<b>REVENUE TOTALS</b>			<b>\$5,056,183.00</b>		<b>\$0.00</b>		<b>\$5,056,183.00</b>		<b>\$5,056,183.00</b>	<b>\$397,590.47</b>	<b>\$0.00</b>	<b>\$1,512,239.78</b>	<b>\$3,543,943.22</b>	<b>30%</b>	<b>\$1,066,765.63</b>
<b>5100</b>	<b>EXPENSE</b>														
5100	Regular Earnings		2,013,000.00		.00		2,013,000.00		2,013,000.00	142,046.91	.00	364,147.14	1,648,852.86	18	363,839.68
<b>5102</b>	<b>Paid Leave Earnings</b>														
5102	Paid Leave Earnings		.00		.00		.00		.00	9,074.69	.00	41,659.68	(41,659.68)	+++	35,074.06
5102.100	Paid Leave Earnings Reimbursement		.00		.00		.00		.00	.00	.00	(26.20)	26.20	+++	(2,983.90)
<b>5102 - Paid Leave Earnings Totals</b>			<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>		<b>\$0.00</b>	<b>\$9,074.69</b>	<b>\$0.00</b>	<b>\$41,633.48</b>	<b>(\$41,633.48)</b>	<b>+++</b>	<b>\$32,090.16</b>
5103	Premium		.00		.00		.00		.00	.00	.00	.00	.00	+++	480.00
<b>5110</b>	<b>Fringe Benefits</b>														
5110	Fringe Benefits		6,129.00		.00		6,129.00		6,129.00	.00	.00	.00	6,129.00	0	.00
5110.100	Fringe Benefits FICA		147,955.00		.00		147,955.00		147,955.00	10,465.08	.00	28,189.17	119,765.83	19	27,583.14
5110.110	Fringe Benefits Unemployment Compensation		15,805.00		.00		15,805.00		15,805.00	2,211.96	.00	6,535.16	9,269.84	41	6,570.40



# ADRC SUMMARY REPORT

Fiscal Year to Date 03/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/	Prior Year YTD
Fund 900 - ADRC										
Department 093 - ADRC										
	EXPENSE									
<b>5110</b>	<b>Fringe Benefits</b>									
5110.200	Fringe Benefits Health Insurance	500,169.00	.00	500,169.00	34,503.24	.00	99,360.07	400,808.93	20	103,317.30
5110.210	Fringe Benefits Dental Insurance	41,389.00	.00	41,389.00	2,897.36	.00	8,573.66	32,815.34	21	8,296.07
5110.220	Fringe Benefits Life Insurance	1,953.00	.00	1,953.00	53.66	.00	134.22	1,818.78	7	181.40
5110.230	Fringe Benefits LT disability insurance	6,990.00	.00	6,990.00	571.60	.00	1,714.80	5,275.20	25	1,644.44
5110.235	Fringe Benefits ST disability	2,390.00	.00	2,390.00	.00	.00	.00	2,390.00	0	.00
5110.240	Fringe Benefits Workers	4,372.00	.00	4,372.00	14.39	.00	14.39	4,357.61	0	.00
5110.300	Fringe Benefits Retirement	158,411.00	.00	158,411.00	11,436.45	.00	30,918.49	127,492.51	20	29,088.11
	<b>5110 - Fringe Benefits Totals</b>	<b>\$885,563.00</b>	<b>\$0.00</b>	<b>\$885,563.00</b>	<b>\$62,153.74</b>	<b>\$0.00</b>	<b>\$175,439.96</b>	<b>\$710,123.04</b>	<b>20%</b>	<b>\$176,680.86</b>
<b>5300</b>	<b>Supplies</b>									
5300	Supplies	2,800.00	(2,800.00)	.00	.00	.00	341.77	(341.77)	+++	3,659.74
5300.001	Supplies Office	16,000.00	.00	16,000.00	1,040.03	.00	2,536.95	13,463.05	16	2,217.18
5300.002	Supplies Kitchen	25,500.00	.00	25,500.00	2,457.51	.00	6,008.82	19,491.18	24	3,444.90
5300.004	Supplies Postage	19,380.00	.00	19,380.00	3,481.85	.00	3,489.45	15,890.55	18	226.53
5300.100	Supplies Caregiver	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	.00
5300.200	Supplies Program Operations	15,000.00	.00	15,000.00	391.79	.00	1,481.53	13,518.47	10	1,389.77
5300.400	Supplies Equipment	.00	.00	.00	190.09	.00	241.99	(241.99)	+++	24.98
5300.410	Supplies Medical Equipment	.00	.00	.00	5.62	.00	109.15	(109.15)	+++	.00
5300.510	Supplies Prevention	.00	2,800.00	2,800.00	87.48	.00	636.88	2,163.12	23	.00
	<b>5300 - Supplies Totals</b>	<b>\$82,180.00</b>	<b>\$0.00</b>	<b>\$82,180.00</b>	<b>\$7,654.37</b>	<b>\$0.00</b>	<b>\$14,846.54</b>	<b>\$67,333.46</b>	<b>18%</b>	<b>\$10,963.10</b>
5304	Printing	4,000.00	.00	4,000.00	75.03	.00	75.03	3,924.97	2	.00
5305	Dues and Memberships	2,800.00	.00	2,800.00	110.00	.00	600.00	2,200.00	21	515.00
<b>5306</b>	<b>Maintenance Agreement</b>									
5306	Maintenance Agreement	.00	.00	.00	.00	.00	.00	.00	+++	755.31
5306.100	Maintenance Agreement Software	27,230.00	.00	27,230.00	291.08	.00	15,341.38	11,888.62	56	677.12
	<b>5306 - Maintenance Agreement Totals</b>	<b>\$27,230.00</b>	<b>\$0.00</b>	<b>\$27,230.00</b>	<b>\$291.08</b>	<b>\$0.00</b>	<b>\$15,341.38</b>	<b>\$11,888.62</b>	<b>56%</b>	<b>\$1,432.43</b>
<b>5307</b>	<b>Repairs and Maintenance</b>									
5307.300	Repairs and Maintenance Buildings	18,237.00	.00	18,237.00	2,158.43	.00	4,090.47	14,146.53	22	9,581.12
5307.301	Repairs and Maintenance Atrium	1,763.00	.00	1,763.00	132.82	.00	398.46	1,364.54	23	260.44
5307.400	Repairs and Maintenance Equipment	11,490.00	.00	11,490.00	608.13	.00	1,403.98	10,086.02	12	.00
	<b>5307 - Repairs and Maintenance Totals</b>	<b>\$31,490.00</b>	<b>\$0.00</b>	<b>\$31,490.00</b>	<b>\$2,899.38</b>	<b>\$0.00</b>	<b>\$5,892.91</b>	<b>\$25,597.09</b>	<b>19%</b>	<b>\$9,841.56</b>
5311	Marketing	2,000.00	.00	2,000.00	355.00	.00	999.36	1,000.64	50	315.00
5313	Recruitment	2,000.00	.00	2,000.00	.00	.00	10.00	1,990.00	0	702.35
5314	Background Check	750.00	.00	750.00	80.00	.00	235.00	515.00	31	46.00
5320	Rental	12,398.00	.00	12,398.00	825.00	.00	3,099.00	9,299.00	25	2,886.00
5330	Books, Periodicals, subscriptions	3,000.00	.00	3,000.00	78.05	.00	392.47	2,607.53	13	621.64
5331	Newsletter	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	10.00
5340	Travel	8,800.00	.00	8,800.00	481.81	.00	879.71	7,920.29	10	1,714.09



# ADRC SUMMARY REPORT

Fiscal Year to Date 03/31/13  
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<b>Fund 900 - ADRC</b>	<b>Department 093 - ADRC</b>									
	<b>EXPENSE</b>									
5341	Training	12,200.00	.00	12,200.00	46.18	.00	634.12	11,565.88	5	284.58
5342	Conference	.00	.00	.00	.00	.00	450.00	(450.00)	+++	.00
<b>5366</b>	<b>Volunteer Expense</b>									
5366	Volunteer Expense	2,000.00	.00	2,000.00	44.23	.00	90.03	1,909.97	5	178.29
5366.110	Volunteer Expense Mileage	35,034.00	.00	35,034.00	1,992.77	.00	6,045.63	28,988.37	17	5,186.33
	<b>5366 - Volunteer Expense Totals</b>	<b>\$37,034.00</b>	<b>\$0.00</b>	<b>\$37,034.00</b>	<b>\$2,037.00</b>	<b>\$0.00</b>	<b>\$6,135.66</b>	<b>\$30,898.34</b>	<b>17%</b>	<b>\$5,364.62</b>
5367	Wellness	.00	.00	.00	.00	.00	120.00	(120.00)	+++	95.00
<b>5369</b>	<b>Community Service</b>									
5369.300	Community Service Incentive	1,200.00	.00	1,200.00	.00	.00	687.00	513.00	57	800.00
	<b>5369 - Community Service Totals</b>	<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$687.00</b>	<b>\$513.00</b>	<b>57%</b>	<b>\$800.00</b>
<b>5390</b>	<b>Miscellaneous</b>									
5390	Miscellaneous	2,550.00	.00	2,550.00	.00	.00	.00	2,550.00	0	.00
5390.100	Miscellaneous Soda	4,500.00	.00	4,500.00	110.40	.00	211.60	4,288.40	5	176.00
5390.200	Miscellaneous Coffee	.00	.00	.00	259.37	.00	753.53	(753.53)	+++	640.00
5390.300	Miscellaneous Vending	.00	.00	.00	144.41	.00	238.19	(238.19)	+++	66.11
	<b>5390 - Miscellaneous Totals</b>	<b>\$7,050.00</b>	<b>\$0.00</b>	<b>\$7,050.00</b>	<b>\$514.18</b>	<b>\$0.00</b>	<b>\$1,203.32</b>	<b>\$5,846.68</b>	<b>17%</b>	<b>\$882.11</b>
5392	Service Fees	4,500.00	.00	4,500.00	218.28	.00	672.23	3,827.77	15	1,031.46
<b>5395</b>	<b>Equipment - nonoutlay</b>									
5395	Equipment - nonoutlay	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
5395.410	Equipment - nonoutlay Medical	3,200.00	.00	3,200.00	.00	.00	139.90	3,060.10	4	578.03
5395.420	Equipment - nonoutlay Technology	7,950.00	.00	7,950.00	296.00	.00	296.00	7,654.00	4	1,001.33
5395.900	Equipment - nonoutlay Board Approved	8,000.00	.00	8,000.00	.00	.00	2,291.50	5,708.50	29	.00
	<b>5395 - Equipment - nonoutlay Totals</b>	<b>\$26,650.00</b>	<b>\$0.00</b>	<b>\$26,650.00</b>	<b>\$296.00</b>	<b>\$0.00</b>	<b>\$2,727.40</b>	<b>\$23,922.60</b>	<b>10%</b>	<b>\$1,579.36</b>
<b>5410</b>	<b>Insurance</b>									
5410.105	Insurance Volunteer	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	2,085.30
5410.110	Insurance 331 S Adams	1,303.00	.00	1,303.00	.00	.00	.00	1,303.00	0	.00
5410.115	Insurance 403 (B) Liability	.00	.00	.00	.00	.00	166.67	(166.67)	+++	.00
	<b>5410 - Insurance Totals</b>	<b>\$3,903.00</b>	<b>\$0.00</b>	<b>\$3,903.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$166.67</b>	<b>\$3,736.33</b>	<b>4%</b>	<b>\$2,085.30</b>
5500	Utilities	24,000.00	.00	24,000.00	2,218.16	.00	7,525.17	16,474.83	31	5,048.38
5505	Telephone	2,500.00	.00	2,500.00	114.03	.00	404.98	2,095.02	16	887.22
5600	Indirect Cost	89,117.00	.00	89,117.00	.00	.00	44,559.00	44,558.00	50	47,914.00
<b>5601</b>	<b>County Services</b>									
5601.100	County Services Information Services	170,610.00	.00	170,610.00	.00	.00	85,303.00	85,307.00	50	67,433.00
5601.200	County Services Insurance	8,742.00	.00	8,742.00	.00	.00	6,558.00	2,184.00	75	5,767.00
5601.400	County Services Copy Center	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	.00
5601.500	County Services Facilities	15,000.00	.00	15,000.00	.00	.00	8,600.00	6,400.00	57	8,575.00
	<b>5601 - County Services Totals</b>	<b>\$196,552.00</b>	<b>\$0.00</b>	<b>\$196,552.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100,461.00</b>	<b>\$96,091.00</b>	<b>51%</b>	<b>\$81,775.00</b>



# ADRC SUMMARY REPORT

Fiscal Year to Date 03/31/13

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<b>Fund 900 - ADRC</b>										
<b>Department 093 - ADRC</b>										
<b>EXPENSE</b>										
<b>5700 Contracted Services</b>										
5700.100	Contracted Services Curative Site Manager	30,489.00	.00	30,489.00	2,541.00	.00	7,623.00	22,866.00	25	7,365.00
5700.110	Contracted Services DePere Site Manager	38,819.00	.00	38,819.00	.00	.00	.00	38,819.00	0	.00
5700.200	Contracted Services Senior Aide	7,500.00	.00	7,500.00	1,500.00	.00	1,500.00	6,000.00	20	.00
5700.210	Contracted Services Day Trips	.00	.00	.00	.00	.00	.00	.00	+++	590.00
5700.300	Contracted Services Veterans Programming	7,000.00	.00	7,000.00	462.67	.00	869.74	6,130.26	12	546.86
5700.400	Contracted Services MIPPA	.00	.00	.00	.00	.00	.00	.00	+++	361.75
5700.500	Contracted Services Falls Prevention	.00	.00	.00	.00	.00	.00	.00	+++	1,354.47
5700.600	Contracted Services Older Americans Program	359,883.00	.00	359,883.00	29,990.00	.00	89,970.00	269,913.00	25	91,110.00
<b>5700 - Contracted Services Totals</b>		<b>\$443,691.00</b>	<b>\$0.00</b>	<b>\$443,691.00</b>	<b>\$34,493.67</b>	<b>\$0.00</b>	<b>\$99,962.74</b>	<b>\$343,728.26</b>	<b>23%</b>	<b>\$101,328.08</b>
<b>Transportation</b>										
5701	Transportation Management	.00	.00	.00	30.28	.00	93.22	(93.22)	+++	64.40
5701.100	Transportation Red Cross	307,021.00	.00	307,021.00	25,585.00	.00	76,755.00	230,266.00	25	76,755.00
5701.200	Transportation Curative	184,628.00	.00	184,628.00	15,386.00	.00	46,158.00	138,470.00	25	45,273.00
5701.300	Transportation Dept of Human Services	61,551.00	.00	61,551.00	.00	.00	.00	61,551.00	0	.00
5701.500	Transportation Salvation Army	9,900.00	.00	9,900.00	2,573.57	.00	2,573.57	7,326.43	26	2,675.48
5701.600	Transportation Driver Escort	12,000.00	.00	12,000.00	1,220.65	.00	2,194.87	9,805.13	18	774.63
5701.700	Transportation Oneida	3,600.00	.00	3,600.00	.00	.00	900.00	2,700.00	25	900.00
<b>5701 - Transportation Totals</b>		<b>\$578,700.00</b>	<b>\$0.00</b>	<b>\$578,700.00</b>	<b>\$44,795.50</b>	<b>\$0.00</b>	<b>\$128,674.66</b>	<b>\$450,025.34</b>	<b>22%</b>	<b>\$126,442.51</b>
5714	Accounting and Auditing	7,750.00	.00	7,750.00	.00	.00	.00	7,750.00	0	313.50
5725	Food Service	526,517.00	.00	526,517.00	29,050.51	.00	96,210.96	430,306.04	18	71,303.75
<b>Administrative Fees</b>										
5751.001	Administrative Fees Miscellaneous	4,358.00	.00	4,358.00	338.00	.00	507.00	3,851.00	12	279.75
<b>5751 - Administrative Fees Totals</b>		<b>\$4,358.00</b>	<b>\$0.00</b>	<b>\$4,358.00</b>	<b>\$338.00</b>	<b>\$0.00</b>	<b>\$507.00</b>	<b>\$3,851.00</b>	<b>12%</b>	<b>\$279.75</b>
5784	Interpreter Services	3,000.00	.00	3,000.00	136.00	.00	226.00	2,774.00	8	116.00
<b>Donated Items</b>										
5803.100	Donated Items Personnel	.00	.00	.00	9,140.95	.00	9,140.95	(9,140.95)	+++	.00
5803.110	Donated Items Mileage	.00	.00	.00	2,823.46	.00	2,823.46	(2,823.46)	+++	.00
5803.300	Donated Items Rent	.00	.00	.00	3,500.00	.00	3,500.00	(3,500.00)	+++	.00
5803.500	Donated Items Nutrition Congregate	.00	.00	.00	14,446.88	.00	14,446.88	(14,446.88)	+++	.00
5803.510	Donated Items Nutrition HDM	.00	.00	.00	27,744.38	.00	27,744.38	(27,744.38)	+++	.00
5803.700	Donated Items Title III-E	.00	.00	.00	13,193.61	.00	13,193.61	(13,193.61)	+++	.00
5803.900	Donated Items Other	.00	.00	.00	6,205.88	.00	6,205.88	(6,205.88)	+++	.00
<b>5803 - Donated Items Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$77,055.16</b>	<b>\$0.00</b>	<b>\$77,055.16</b>	<b>(\$77,055.16)</b>	<b>+++</b>	<b>\$0.00</b>
5850	Contribution	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	232.69
5905	Lease Payments	8,750.00	.00	8,750.00	583.00	.00	1,749.00	7,001.00	20	1,749.00
<b>EXPENSE TOTALS</b>		<b>\$5,056,183.00</b>	<b>\$0.00</b>	<b>\$5,056,183.00</b>	<b>\$418,020.73</b>	<b>\$0.00</b>	<b>\$1,193,724.05</b>	<b>\$3,862,458.95</b>	<b>24%</b>	<b>\$1,051,650.18</b>



# ADRC SUMMARY REPORT

Fiscal Year to Date 03/31/13  
Include Rollup Account and Rollup to Account

Account Fund	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<b>900 - ADRC</b>										
Department	<b>093 - ADRC Totals</b>	\$0.00	\$0.00	\$0.00	(\$20,430.26)	\$0.00	\$318,515.73	(\$318,515.73)	+++	\$15,115.45
Fund	<b>900 - ADRC Totals</b>									
	REVENUE TOTALS	5,056,183.00	.00	5,056,183.00	397,590.47	.00	1,512,239.78	3,543,943.22	30	1,066,765.63
	EXPENSE TOTALS	5,056,183.00	.00	5,056,183.00	418,020.73	.00	1,193,724.05	3,862,458.95	24	1,051,650.18
Fund	<b>900 - ADRC Totals</b>	\$0.00	\$0.00	\$0.00	(\$20,430.26)	\$0.00	\$318,515.73	(\$318,515.73)		\$15,115.45
Grand Totals										
	REVENUE TOTALS	5,056,183.00	.00	5,056,183.00	397,590.47	.00	1,512,239.78	3,543,943.22	30	1,066,765.63
	EXPENSE TOTALS	5,056,183.00	.00	5,056,183.00	418,020.73	.00	1,193,724.05	3,862,458.95	24	1,051,650.18
	<b>Grand Totals</b>	\$0.00	\$0.00	\$0.00	(\$20,430.26)	\$0.00	\$318,515.73	(\$318,515.73)		\$15,115.45

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, April 23, 2013

Board Members Present: K. Gustman, S. King, B. Clancy

Board Members Excused: J. Mitchell

Also Present: B. Natelle, A. Nizzia, J. Skenadore

1. Call to order – 4:10 p.m. – K. Gustman.
2. Action Item: Approval of Board Minutes March 26, 2013: S. King moved to approve the minutes of the March 26, 2013 Board meeting. B. Clancy seconded the motion. Motion carried.
3. Action Item: Correspondence: None.
4. Action Item: Approval of Agenda: B. Clancy moved to approve the agenda as presented. S. King seconded the motion. Motion carried.
5. Action Item: Donations: Megan and Patty Steinhofner donated the frosting and volunteered their time to personalize the Seroogy eggs that were sold by the Parent Organization.

Kristin Brassil and family donated \$525 to Jenny Morrissey's classroom and \$525 for Hopp needs in memory of Kristin's father Wilber Arch.

John Krause donated a walker and gait belt.

U.S. Venture/Schmidt Family Foundation donated \$200 in recognition of Chris Zabel, a U.S. Venture Associate, for his volunteerism.

Mary Kerkhoff donated an electric typewriter for a classroom.

Eight students and one instructor from Notre Dame Academy volunteered at Hopp to help our custodian with a variety of projects around the school.

The De Pere Park and Rec Department donated 144 plastic eggs with Starburst jellybeans.

SUPERVALU donated two \$250 gift certificates toward food for the student week long trip to Wisconsin Lion's Camp.

Rob and Carol Gezella of Cropsey's bar donated \$10, 281 for the purchase of Tap-It technology.

De Pere Christian Outreach donated a check for \$20,000 which will be used for technology and student needs. They have also donated white t-shirts for camp and children's undergarments.



PROCEEDINGS OF BROWN COUNTY CDEB MEETING, APRIL 23, 2013:

Brian and Karen Goethe of Karen's Pub held a Pool Tournament with the proceeds of \$580 donated to Karen Klister's classroom.

Mary Brick donated \$20 in memory of John Natelle's mother.

Denmark Lions Club donated \$500 toward food expenses at Wisconsin Lions Camp.

Jeff & Beverly Lee, John and Beryl Gunderson, and Jim and Beth Peyton donated \$60 for Hopp needs in memory of Linda Kemper.

Aurora Health Care Employee Partnership 2012 Campaign donated \$301.56 on behalf of Dr. P. Lane Goolsby and Leah Warpinski.

S. King moved to thank these generous donors. B. Clancy seconded the motion. Motion carried.

6. Action Item: Financial Report: The financial reports for March were presented to the Board. B. Clancy moved to accept and place on file the financial reports ending March 31, 2013. S. King seconded the motion. Motion carried.
  7. Action Item: Administrators Report
    - a. J. Skenadore reviewed with the Board that the De Pere Fire Department completed a fire inspection of the building and we passed. Simplex-Grinnell completed the quarterly inspection of the sprinkler systems. April 3<sup>rd</sup> CEC worked on our amplifier and speaker system so that it would transmit clearer in the new section of our building. They added two additional speakers and replaced one that was not working.
    - b. A. Nizzia reported that the school received two wonderful donations that will be used for technology. Cropsey's Bar donated \$10,281 to be used toward the purchase of a Tap-It which is a mobile piece of technology that can be moved to different rooms. The De Pere Christian Outreach surprised us once again with the donation of \$20,000. This will be used to purchase additional Smart Boards and other forms of technology for student use.
    - c. A. Nizzia reported that there will be a preliminary camp meeting for staff on Wednesday, April 24th. Schedules for the campers will be discussed along with cabin assignments and weekly activities. There will be two camps held during the week of May 20<sup>th</sup>, i.e. Lions Camp and Hopp Camp with the later being held at Hopp School.
    - d. The Syble Hopp Graduation ceremony will be held on Tuesday, May 7<sup>th</sup>.
- B. Clancy moved to approve the Administrator's report. S. King seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING, APRIL 23, 2013:

8. Action Item: Parent Organization: The parents have finished their Seroogy egg sale with a little smaller profit this year. The last cases of nuts were sold and at discount this year, however, the sale is now completed. Parents are organizing the Dash for a Splash 5K walk/run for September. Parents are currently selling Mr. Jerry's T-shirts and other items with the parent organization receiving a 40% profit on sales. B. Clancy moved to accept and place the Parent Organization report on file. S. King seconded the motion. Motion carried.
9. Action Item: Payment of Bills: S. King moved to pay the bills totaling \$350,622.88 for the month ending March, 2013. B. Clancy seconded the motion. Motion carried.
10. Action Item: Collaborative Agreement with Head Start: Tabled.
11. Resignations: B. Natelle read a letter from Barb Louis who is retiring from her position of Instructional Aide at the end of the school year. Barb has worked for Brown County for 13 years. S. King moved to accept Barb Louis' retirement and thank her for her years of service. B. Clancy seconded the motion. Motion carried.  
  
B. Natelle read a letter from Laurie Palm who is resigning her position as a Teacher as of June 12, 2013. B. Clancy moved to accept Laurie Palm's resignation. S. King seconded the motion. Motion carried.
12. Hire for existing position of Director of Special Education /Program Support: B. Natelle presented Laurie Palm for the position of Director of Special Education/Program Support vacancy to begin July 1<sup>st</sup>. S. King moved to accept Laurie Palm for the position of Director of Special Education/Program Support position. B. Clancy seconded the motion. Motion carried.
13. Adjournment to Executive Session: The board will move to executive session and reconvene to open session as allowed by WI stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations and staff requests. B. Clancy moved to executive session as allowed by WI Stats 19.85(1)(c)(f)(e)(i) to discuss teacher evaluations and staff requests. S. King seconded the motion. Motion carried.
14. Action Item: Staff Request: None.
15. Adjournment: S. King moved to adjourn the meeting at 4:45 p.m. B. Clancy seconded the motion. Motion carried.